

Proper use of **wooden tables**

Tips and guidelines for using TREBORD tables

If you want to enjoy your furniture for a long time, please follow some of our guidelines:

- tables made of wood can withstand higher temperatures in modern apartments, however, they should stand at least 1 meter from the heat source (radiators, electric heaters, etc.)
- any dirt should be removed immediately!
- to clean the table top should use a dry cloth or Pronto for wood
- when placing hot, very cold or wet objects on furniture, please use stands to avoid stains or deformation
- for writing, etc., please always use pads so that scratches do not appear on the surface
- furniture should be placed on a level surface, otherwise it will deform, adapting to the unevenness of the ground

NOTE: Under no circumstances should trebord products be cleaned with water!

Maintenance of painted surfaces

For this purpose, we recommend natural pastes, produced on the basis of wax, clear or in the color of your furniture. You should apply a thin layer of paste with a soft cloth, along the grain of the wood. Furniture should be waxed regularly about 3 times a year or more often, depending on the intensity of its use. By waxing, the wood surface is not only preserved, but also becomes more beautiful.

Maintenance of oiled surfaces

Oiled wood is more sensitive to dirt than varnished wood, so it requires a little more care during use. The oil layer is thin, so after some time the used oil may locally soak into the wood. THIS IS NOT a defect and is not a reason for complaint! Oil should be reapplied every 2-3 months until it stops soaking in, otherwise the surface looks unfinished. When doing so, please be careful to spread the oil evenly along the grain of the tree, otherwise darker spots are formed on the surface.

NOTE: Unfinished surfaces are not factory protected from staining in any way!

For wood preservation, we recommend wax pastes and wood oil

If minor scratches, nicks or cavities occur during use, we recommend wax pastes, which can cover minor damage. For larger deformations of the wood, please contact a professional or directly to TREBORD (phone number and e-mail address can be found in the **CONTACT** tab).

Please do not use:

- **ANY** preservatives or cleaners that are not suitable for wood
- **ANY** aerosol agents

Furniture 100% natural

When finishing a natural noble material such as wood, there are also minor irregularities, discolorations or micro-scratches, which enhance the beauty of this product and are not a legitimate reason for complaint. It is important to take into account the fact that TREBORD products are created by hand so they will never be identical. Furniture exposed to direct sunlight may change its original color after some time. Also, too high and prolonged humidity or dry air can negatively affect the wood.

I have familiarized myself with the rules of using wooden tables

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Data protection, privacy policy

We inform you that:

The controller of your personal data is Trebord Sp. z o.o. Sp.k., Borowo 78, 64-020 Czempień, NIP: 7773236932, REGON: 302672214; e-mail address: help@trebord.com, tel: (+48) 509 91 36 77 (hereinafter referred to as "Controller").

Your data will be processed for:

- after-sales service, including complaint claims
- to prepare and respond to your inquiry sent via the quotation form, in particular to prepare a quote and send you an offer - due to the fact that the processing is necessary to take action at the request of the data subject prior to entering into a contract (Article 6(1)(b) GDPR)
- conduct direct marketing - on the basis of Article 6(1)(f) of the GDPR
- sending commercial information by electronic means in accordance with Article 10 Section 2 of the Act on Providing Services by Electronic Means of July 18, 2002 (i.e. Journal of Laws of 2019, item 123, as amended) - based on a separately granted consent
- Fulfillment of legal obligations incumbent on the Controller in connection with the conduct of business activities - on the basis of Article 6(1)(c) of the GDPR, i.e. due to the fact that the processing is necessary to fulfill a legal obligation incumbent on the Controller

Personal data will be transferred to the following categories of recipients:

- suppliers of IT systems and services to the Controller
- to the accounting office providing the Controller's accounting services, as well as to entities providing consulting and legal services to the Controller
- marketing agencies and other entities providing services to the Controller necessary for the maintenance of the Site, ongoing contact with customers, etc.
- to public authorities, institutions or third parties entitled to request access to or receive personal data under applicable law

Your personal data will be processed:

- for the period of correspondence initiated by an inquiry sent via the quotation form - until the expiration of 4 months after its completion
- until you withdraw your consent or object to the processing of your data (which will also occur as a result of the termination of the contract for the provision of electronic services) - in cases where your personal data is processed on the basis of a separate consent or on the basis listed in Article 6(1)(e) or (f) of the GDPR, including for direct marketing purposes

Your provision of personal data is voluntary, but required to prepare and respond to your inquiry sent via the quotation form, in particular to prepare a quote and send an offer, whereby failure to provide data will result in the Controller's inability to handle your inquiry.

The Controller does not process your personal data using automated decision-making tools, including profiling.

You have the right to request from the Controller access to your personal data, their rectification, deletion, restriction of processing of such data or their transfer.

You have the right to object to the processing of your data, as well as the right to withdraw your consent at any time, with the withdrawal of consent not affecting the legality of the processing carried out on the basis of consent before its withdrawal.

If you consider that the Controller's processing of your personal data violates the provisions of the GDPR, you have the right to lodge a complaint with the supervisory authority (i.e. the President of the Office for Personal Data Protection).